



## UTAH HOUSING CORPORATION MORTGAGE LENDER'S CERTIFICATION OF AUTHORIZED ADMINISTRATOR

Any person may visit the Utah Housing Corporation (UHC) website and access a variety of helpful information. The restricted section for Lenders, however, is to be accessed only by Lender employees for whom the Lender's Authorized Administrator has created a User ID and Password.

UHC recommends the password be changed periodically by the Authorized Administrator (i.e. termination of an employee, changes in responsibilities, access to different process of the UHC webpage, etc.). Lender and its employees shall be responsible for safeguarding passwords or other UHC-issued security information and shall only disclose such information to authorized persons.

I do hereby certify that the following person is authorized to act as Lender's Authorized Administrator to grant, restrict, and monitor access to UHC's Mortgage Purchase Agreement and Processing webpage for any and all employees of Lender. Furthermore, said person has the authority and accepts the responsibility to create, change, and delete User ID's and passwords for Lender employees as well as to create additional Authorized Administrators on behalf of Lender.

Name of Authorized Administrator: \_\_\_\_\_

Title: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Lender Authorized Signer: \_\_\_\_\_

(Signature)

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_